

Issued: 24th November 2021

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a Meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 1st December 2021** at 7pm when the following business will be transacted.

AGENDA

- 21/420** Receive and approve apologies for absence.
- 21/421** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 21/422** Receive and approve for signature the minutes of the Parish Council Meeting held on Wednesday 3rd November 2021.
- 21/423** Note of matters arising from the above minutes not included on this agenda for report only.
- 21/424** Report from North Northants Council.
- 21/425** Constabulary matters and Police Liaison update.
- 21/426** Public participation *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 21/427** Representative matters -
- a) Feedback from outside meetings attended by Councillors or the Clerk during November.
 - b) Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
 - Road Safety Group
 - Parish Council Website
 - The Mill Community Hub Board of Trustees
 - Cottingham cum Middleton Village Hall Management Committee
 - Community Relations and Communications
 - Finance Working Group (see also 21/434 d))
- 20/428** Village Environment -
- a) The Dale maintenance update on fencing and broken gate replacement.
 - b) Friends of Green Spaces meeting held on 24th November highlights.
 - c) Jubilee Tree planting action plan
- 21/429** Planning -
- a) The Neighbourhood Plan for Cottingham.
 - b) Outcome from Planning Committee meeting(s) held during the last month.

- 21/430** Governance
- 20/431** Village Maintenance
- a) Footpath Wardens Report
 - b) Use of the Bus Shelter at the top of Glover Court
 - c) Feedback from any maintenance activity
 - d) Grit bins – purchase & installation; filling pre-winter
 - e) Dog fouling signage
- 21/432** General
- f) Update on Defibrillator – code & fobs
 - g) Consultations (NNC and other)
 - h) Jubilee beacons
 - i) Oakley Park & Peasdale Field
- 21/433** Councillor and Clerk matters (e.g., training, holidays, anticipated absences)
- 21/434** Finance
- a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
 - b) Balances.
 - c) Income Received / Invoices Raised.
 - d) Update on Preparatory work on Budget & Precept 2022/23
- 21/435** Correspondence received and circulated.
- 21/436** Close and date of next meeting – Proposed Wednesday 5th January 2022



Ms R Raj
Clerk to Cottingham Parish Council