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Issued: 25th August 2021

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a Meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 1st September 2021** at 7pm when the following business will be transacted.

AGENDA

- 21/366** Receive and approve apologies for absence.
- 21/367** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 21/368** Receive and approve for signature the minutes of the Parish Council Meeting, held on Wednesday 7th July 2021.
- 21/369** Note of matters arising from the above minutes not included on this agenda for report only.
- 21/370** Report from North Northants Council.
- 21/371** Constabulary matters.
- 21/372** Public participation. *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 21/373** Representative matters.
- a) Feedback from outside meetings attended by Councillors or the Clerk.
 - b) Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda (marked *):
 - The Dale liaison / Friends of Green Spaces
 - Police liaison
 - Road Safety Group *
 - Parish Council Website *
 - The Mill Community Hub Board of Trustees *
 - Cottingham cum Middleton Village Hall Management Committee *
 - Finance Working Group
 - Planning Sub-Committee
 - Footpath Warden *
 - Community Relations
 - Governance

- 21/374** Planning.
- a) The Neighbourhood Plan for Cottingham.
 - b) Land behind the PC Garage.
 - c) Update regarding Ashley Road planning matters & appeals
- 21/375** Governance.
- a) Standing Orders
 - b) Finance Regulations
 - c) Next documents / policies for review, update or production
- 20/376** Village Maintenance.
- a) Footpath Wardens Report.
 - b) Use of the Bus Shelter at the top of Glover Court.
 - c) Feedback from maintenance activity
- 20/377** Village Environment.
- d) The Dale
 - e) Other green spaces
 - a) Jubilee Tree planting
- 21/378** General (*including wellbeing, utilities, transport, services, other matters of import or impact*)
- a) Bus services
 - b) Defibrillator – code & fobs
 - c) Update regarding The Mill project
 - d) Climate change report
 - e) Copyholder field
 - f) Blue plaque walk
 - g) Rural Parish Council Forum
- 21/379** Councillor and Clerk matters
- a) Councillor training
 - b) Clerk's Holiday
- 21/380** Finance
- a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
 - b) Balances.
 - c) Income Received / Invoices Raised.
- 21/381** Correspondence received and circulated.
- 21/382** Close and date of next meeting – Proposed Wednesday 6th October 2021



Ms R Raj
Clerk to Cottingham Parish Council