

Issued: 29th September 2021

To: All Cottingham Parish Councillors

From: Ms Rachel Raj, Clerk to Cottingham Parish Council

Dear Councillors

You are hereby summoned to a Meeting of Cottingham Parish Council to be held in the Village Hall Annex, Berryfield Road, Cottingham, LE16 8XB on **Wednesday 6th October 2021** at 7pm when the following business will be transacted.

AGENDA

- 21/383** Receive and approve apologies for absence.
- 21/384** Receive declarations of interest under the Councils Code of Conduct relating to business on the agenda. *(Members should disclose any pecuniary interest in the business to be discussed and are reminded that, unless a dispensation has been granted, the disclosure of a Disclosable Pecuniary Interest will require that member withdraws from the meeting room during the transaction of that item of business).*
- 21/385** Receive and approve for signature the minutes of the Parish Council Meeting, held on Wednesday 1st September 2021.
- 21/386** Note of matters arising from the above minutes not included on this agenda for report only.
- 21/387** Report from North Northants Council.
- 21/388** Constabulary matters and Police Liaison update
- 21/389** Public participation. *(Parishioners are invited to address the council. The duration of this session is at the discretion of the Chair, but will normally not exceed 15 minutes. Speakers should address their representations through the Chair of the meeting).*
- 21/390** Representative matters.
- a) Feedback from outside meetings attended by Councillors or the Clerk during September.
 - b) Reports from sub-committees, working groups and portfolio holders not included elsewhere on the agenda:
 - Road Safety Group
 - Parish Council Website
 - The Mill Community Hub Board of Trustees
 - Cottingham cum Middleton Village Hall Management Committee
 - Community Relations
- 21/391** Planning.
- a) The Neighbourhood Plan for Cottingham – Update from Cllr Grayson
 - b) Update regarding Ashley Road planning matters & appeals
- 21/392** Governance.
- a) Finance Regulations to approve the amended version sent to Council ahead of the meeting

b) Risk Assessment and Asset Register

20/393 Village Maintenance.

- a) Footpath Wardens Report.
- b) Use of the Bus Shelter at the top of Glover Court.
- c) Feedback from any maintenance activity

20/394 Village Environment

- a) The Dale
- b) Friends of Green Spaces
- c) Jubilee Tree planting

21/395 General

- b) Update on Defibrillator – code & fobs
- c) Rural PC Forums - update

21/396 Councillor and Clerk matters (e.g., training, holidays, anticipated absences)

21/397 Finance

- a) To pass a resolution to approve payment to be made as per schedule circulate prior to the meeting.
- b) Balances.
- c) Income Received / Invoices Raised.

21/398 Correspondence received and circulated.

- NCALC weekly updates – Bus Service Improvement survey to complete by 10/10

21/399 Close and date of next meeting – Proposed Wednesday 3rd November 2021



Ms R Raj
Clerk to Cottingham Parish Council