

Minutes of the Annual General Meeting held on Wednesday 19<sup>th</sup> May 2021 at 7pm held at Cottingham Village Hall Annex, Berryfield Road, Cottingham.

Attendees: Cllr D Grayson (Chair of the council)  
Cllr G West-Robinson (Vice-Chair of the council)  
Cllr O Davison  
Cllr T Russell  
Cllr A Mackie  
Cllr S Morphy  
Cllr T Mclean-Bowman  
Cllr C Bates  
Ms R Raj (Clerk to the council)

NNC Cllr David Sims representing the Unitary Authority's North Northants Council  
PC Brad Wilson

Welcome to new Councillors and visitors to the meeting by Cllr Grayson	Action
<p><b>21/307</b> – Election of Chair for 2021/22</p> <p><b>RESOLVED</b> - Cllr George West-Robinson was nominated to take the position of Chair. Proposed Cllr Davison and seconded Cllr Grayson. Vote: all in favour.</p>	
<p><b>21/308</b> – Declaration of Acceptance of Office</p> <p>Cllr West-Robinson signed the Declaration of Office as Chairman. All Council members confirmed or signed</p>	
<p>Cllr West-Robinson thanked Cllr Grayson for his time as Chair for Cottingham Parish Council and welcomed all Councillors present to this first session the 2020/21 Council, all of whose members are now 'deemed elected' and none being 'co-opted'.</p>	
<p><b>21/309</b> – Election of Vice-Chair 2021/22</p> <p><b>RESOLVED</b> – Cllr Grayson was nominated to take the position of Vice-Chair. Proposed Cllr West-Robinson and seconded Cllr Davison. Vote: all in favour.</p>	
<p><b>21/310</b> – To receive and approve apologies for absence</p> <p>Received from Cllr Curtis.</p>	
<p><b>21/311</b> – Appointments to portfolio roles, sub-committees, advisory groups and representations:</p> <ul style="list-style-type: none"> <li>a. The Dale liaison– Cllrs Davison and Morphy</li> <li>b. Police liaison – Cllrs Russell and Mclean-Bowman</li> </ul>	

- c. Road Safety Group – Cllrs Russell, Grayson and Mclean-Bowman
- d. Parish Council Website – Cllrs Grayson and Bates
- e. The Mill Community Hub Board of Trustees - Cllrs West-Robinson and Davison (Cllr Curtis also attends as representative of the Copyholders)
- f. Cottingham and Middleton Village Hall Management Committee – Cllrs Russell and Curtis
- g. Finance Working Group – Cllrs West-Robinson, Russell, Davison, Curtis and Mackie
- h. Planning Sub-Committee – Cllrs Davison and Mclean-Bowman (Cllr Curtis to offer support when needed)
- i. Footpath Warden – Sue Dixon

Cllr West-Robinson requested 2 additional portfolios are formed and the Council agreed the following:

- j. Community Relations – Cllrs West-Robinson and Bates (as a trial for 1 year)
- k. Governance – Cllrs West-Robinson and Grayson and The Clerk

21/312 – Receive annual reports from the following areas –

- a. Highways
- b. Planning
- c. Tree Warden
- d. Dale
- e. Finance Working Group

**RESOLVED** - All reports were received and no points were raised. Proposed Cllr Grayson and seconded Cllr Russell. Vote: 7 in favour, 1 abstained.

Meeting Closed 8.10pm

Signed Chairman \_\_\_\_\_

Date \_\_\_\_\_