

Minutes of the Parish Council Meeting held on Wednesday 3<sup>rd</sup> March 2021 at 7pm via video conferencing platform, due to the COVID-19 crisis and the need to observe social distancing.

Attendances by: Cllr D Grayson (Chair of the council)  
Cllr G West-Robinson (Vice Chair of the council)  
Cllr S Thomas-George  
Cllr J Adams  
Cllr O Davison  
Cllr M Curtis  
Cllr T Russell  
Ms. R Raj (Clerk to the council)

	Action
<p><b>20/268</b> – To receive and approve apologies for absence</p> <p>Received from Cllr Ashworth.</p>	
<p><b>20/269</b> – To receive declarations of interest under the Council's Code of Conduct related to business on the agenda</p> <p>None received.</p>	
<p><b>20/270</b> – To receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 3<sup>rd</sup> February 2021</p> <p><b>RESOLVED</b> – That the minutes be signed by the Chair as a correct record of the meeting. Proposed Cllr West-Robinson and Seconded Cllr Davison, vote – all in favour.</p>	
<p><b>20/271</b> – To note any matters arising from the minutes or action plan not included on this agenda for report only</p> <p><b>20/256 1.</b> – Cllr West-Robinson has spoken and written to the residents regarding the drive way off Corby Road and confirmed the PC has no responsibility.</p> <p><b>20/256 2.</b> – The Clerk does not have an update on pruning the trees on Rockingham Road and will chase with Street Doctor.</p> <p><b>20/259 b.</b> – The Clerk has sent a Thank You letter to the resident who is managing the dog bag dispensers and offered the support to cover the costs of replacing the bags.</p>	
<p><b>20/272</b> – Reports from County and Borough Councillors</p> <p>Borough Councillors Kevin Watt and Bridget Watts in attendance. Cllr Watt updated the council on the latest information from CBC. Corby town has now been approved as a Town Council and placed a bid for a 25million spend on and around the town. The Shadow Unitary met last week to approve the budget and the constitution. There is some information regarding new Area Planning Committees and how they will sit and the Highways contract is coming to an end, discussions are taking place as to how this is moved forward.</p>	
<p><b>20/273</b> – Constabulary matters</p> <p>Cllr Russell will continue to forward all Northamptonshire Police alerts.</p>	
<p><b>20/274</b> – Public Participation – 2 members of the public in attendance</p> <p>Both observing the meeting.</p>	

<p><b>20/275 – Planning</b></p> <p>a. Planning Sub Committee Update –  CBC meeting held on 16<sup>th</sup> February refused application 20/00458/COU.  CPC held a meeting 17<sup>th</sup> February and objected to application 21/00036/DPA. A letter was sent to CBC Planning Department. It was agreed to reimburse Cllr West-Robinson for a book he had purchase to aid the response at £37.80. An email has been received from Cllr Robertson from Middleton PC Thanking CPC for their response letter to the above application.</p> <p>b. Neighbourhood Plan –  Cllr Grayson confirmed that all amendments have now been made to the plan and the final version is ready to be sent to CBC for their 6 weeks consultation in line with Reg. 16. He added that whilst some minor alterations had been made since he distributed the paperwork to Councillors, these amounted to some errors picked up from proof reading and nothing that that affected the outcomes of the Plan.  <b>RESOLVED</b> – The Neighbourhood Plan is accepted and will be sent to Corby Borough Council Planning Department. Proposed Cllr Grayson and seconded Cllr West-Robertson, vote - all in favour.  In addition to sending the documentation to Corby BC, Councillor Grayson agreed to place all current documents on the Council’s website</p> <p>c. Update regarding the land behind the PC garage -  The Clerk has received an email from CBC asking for half of their valuation of the plot plus legal fees to remove the covenant. The Clerk to ask for reasons why the PC needs to pay CBC for half of the value?</p> <p>d. Update on Land registry work completed for NCALC  Cllr Grayson has shared a working document created to highlight the land owned by the PC around the village. The Clerk has completed the questionnaire from NCALC requesting this information. The deeds held by the PC still needs to be sorted and filed at a later date.</p>	<p>DG</p> <p>CLERK</p> <p>CLERK</p>
<p><b>20/276 – Representative Matters</b></p> <p>a. Feedback from outside meetings attended by Councillors or The Clerk.  Cllr Curtis attended a Community Emergency Plan Workshop on Zoom arranged by NCALC – It was agreed after May a working group should be formed alongside Middleton PC and The Village Store to create one emergency plan. Cllr Davison agreed to speak to Middleton PC.  Cllr Grayson and Thomas-George attended a Planning Nuts and Bolts course arranged by NCALC – The presentation from this course will be circulated to the Council.  Cllr Davison attended a course arranged by CRPE Unity.</p> <p>b. Feedback from the sub-committee and working group meetings.  Road Safety meeting was held on 3<sup>rd</sup> March, the notes will be circulated as soon as they are available. No questions were raised concerning the January report recently circulated  Finance Sub-Committee is due to meet, Cllr West-Robinson will send out dates for next week.</p>	<p>MC OD</p> <p>TR GWR</p>
<p><b>20/277 – Village maintenance</b></p> <p>a. The Dale – Update on any work taken place or due to take place.  No update on the wild animal boxes.</p> <p>b. Discuss the latest Footpath Wardens report.  Thank you to Hilary Warwick who has supplied her last report for February.  <b>RESOLVED</b> – to accept and thank Sue Dickson who has put herself forward as a replacement for the Foot Path Warden. Proposed Cllr West-Robinson and Seconded Cllr Davison, vote – all in favour.</p> <p>c. Discuss the quotation received for village mowing during 2021 and maintenance to do list going forward.  Including the Bus shelter roof renewal and Bench winter plan.  The Clerk shared the breakdown of mowing costs over the last 2 years and the new 3-year quotations from Steve Morphy. Due to the current changes in County Council and the uncertainty of the village responsibility on maintenance going forward it was agreed to request to extended the completed 3-year contract for a further year until the future list of requirements is clearer. The Clerk to write and liaise with Steve Morphy.  Still awaiting the quotation on the Bus Shelter Roof.</p> <p>d. Update on the Grit Bins within the village.  The Clerk to request new bins to cover the area around the cross roads in the center of the village.</p>	<p>CLERK</p> <p>CLERK</p>
<p><b>20/278 – Finance</b></p> <p>a. To pass resolution to approve payment to be made as per schedule circulated prior to the meeting.</p>	

<b>RESOLVED</b> – Proposed Cllr Grayson and Seconded Cllr West-Robinson, vote – all in favour.				
Payee	Details	Total Amount £	VAT@ 20%	Legal Authority
Rachel Raj	Expenses for February 2021	62.88	4.07	LGA 1972 s.112
North Northants CFR	Donation – taken from the training budget to North Northants First Responders	200.00	-	
NCALC	Training Course – Community Emergency and Floods Workshop – attended by Cllr Curtis	38.00		
Spendlove	2 <sup>nd</sup> half of 2020 Playing Field Mowing	519.12	86.52	

  

<p>b. Balance of Unity Trust account as at 3<sup>rd</sup> March 2021 - £21,872.27</p> <p>c. Update on Unity Trust access – No confirmation received yet from Unity Trust, The Clerk to chase.</p> <p>d. Income received - £2,500 from Groundworks 05/02/21 No Invoices raised.</p> <p>e. Accept the Annual Internal Audit completed by Cllr Russell and The Clerk.</p> <p>Audit send out ahead of the meeting. Cllr West-Robinson, Russell and The Clerk to look at refining the document and add some dates to the dairy for quarterly completion.</p> <p>f. The Clerks expenses for January of £62.88 agreed. No additional hours worked during February 21.</p> <p>g. Acknowledge The Clerk’s CiLCA course learning agreement.</p> <p>Cllr Grayson to sign the agreement and has offered to mentor The Clerk during the course.</p>	<b>GWR TR CLERK  DG</b>
<p><b>20/279</b> – Speed safety cameras information extract update</p> <p>Copy of the reports available from the signs have been shared with the council. Cllr Russell is also liaising with The Police as to which reports suit them in providing them with the information as to the best time for a speed van to check on speeding traffic at the 2 locations. Cllr Grayson has adjusted the radar distance for the sign on Rockingham Road.</p>	<b>TR</b>
<p><b>20/280</b> – Instances of aggressive dogs</p> <p>Cllr Grayson has circulated a copy of the letter sent to a Middleton resident regarding their dog that includes Cottingham PC showing a joint approach from both Parish Council. Council agreed this approach</p>	
<p><b>20/281</b> – Update on the meeting with local youth football teams requesting to use the playing field</p> <p>Cllr West-Robinson has had another meeting with the three interested teams and the main 2 areas of concern are around Parking and traffic. The 3 clubs have been asked to see what assistance they can get arrange to help with these areas.</p>	
<p><b>20/282</b> – Plan on recruitment of Councillors ahead of upcoming May election.</p> <p>The Clerk to get the dates and forms needed to stand for the PC. The Clerk to circulate the forms to the Council and the interested residents. It was agreed to place an advertisement on the Parish Council’s website.</p>	<b>CLERK</b>
<p><b>20/283</b> – Update on Defib training and discuss the need for keyring fobs for Cottingham Residents</p> <p>The Defib has now been register with London Heart and North Northants First responders who will include it in their monthly checks. The Clerk has received 2 quotes for plastic key fobs with the door lock code. The Clerk to go ahead and order a minimum of 2 per household for Cottingham households.</p>	<b>CLERK</b>
<p><b>20/284</b> – Correspondences received and circulated</p> <ul style="list-style-type: none"> <li>- The Clerk continues to forward the weekly updates for NCALC.</li> <li>- Email received and circulated from a Blind Lane Resident requesting information on the land at the corner of Blind Lane and Corby Road. This land does not belong to the Parish Council. The Clerk to update the resident.</li> <li>- Emails between Bury Close, Manor Court residents and Middleton Parish Council have been circulated. Cllr West-Robinson to respond to the Bury Close resident and confirm this is felt to be a private matter between the 2 neighbours and not for the Parish Council to get involved.</li> </ul>	<b>CLERK  GWR</b>
<p><b>20/285</b> – Close time and date of next meeting</p> <p>Meeting closed at 8.50pm.</p>	

Next meeting confirmed for Wednesday 7<sup>th</sup> April 2021 at 7pm – this is the Councils Annual Parish Meeting.  
It was discussed the May meeting should be moved to 12<sup>th</sup> May 2021 so it falls after the elections.

**CLERK**

A handwritten signature in black ink, appearing to read 'Cllr Grayson', with a horizontal line extending to the right.

Signed Chairman Cllr Grayson

08/03/2021 (As draft)