

Minutes of the Parish Council Meeting held on Wednesday 3rd February 2021 at 7pm via video conferencing platform, due to the COVID-19 crisis and the need to observe social distancing.

Attendances by: Cllr D Grayson (Chair of the council)
Cllr G West-Robinson (Vice Chair of the council)
Cllr J Adams
Cllr O Davison
Cllr M Curtis
Cllr T Russell
Ms. R Raj (Clerk to the council)

	Action
<p>20/250 – To receive and approve apologies for absence</p> <p>Received from Cllr Ashworth and Cllr S Thomas-George</p>	
<p>20/251 – To receive declarations of interest under the Council's Code of Conduct related to business on the agenda</p> <p>None received.</p>	
<p>20/252 – To receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 6th January 2021</p> <p>RESOLVED – That the minutes be signed by the Chair as a correct record of the meeting. Proposed Cllr West-Robinson and Seconded Cllr Adams, vote – all in favour.</p>	
<p>20/253 – To note any matters arising from the minutes or action plan not included on this agenda for report only</p> <p>Nothing reported</p>	
<p>20/254 – Reports from County and Borough Councillors</p> <p>No apologies received. Cllr Davison has discussed our lack of Borough Council representation following Cllr Rutt's retirement with Cllr Watts and Watt who have both agreed to temporally act on Cottingham behalf if needed until the upcoming elections.</p>	
<p>20/255 – Constabulary matters</p> <p>Cllr Russell will continue to forward all Northamptonshire Police alerts.</p>	
<p>20/256 – Public Participation – 2 members of the public in attendance</p> <p>1. An email received and shared with the council ahead of the meeting regarding the drive way from the pavement on Corby Road past 9 and 11 Corby Rd to the rear of The George Pub. In the past the Council have tried to find out the owner of this piece of land as it is an unadopted Road. The Parish Council previously acted on health and safety grounds. The council would like to make it clear they do not own or have any responsibility over this section of land. Cllr West-Robinson and The Clerk to reply to the resident.</p> <p>2. The council were asked for an update on the 2 trees that over-hang Rockingham Road at the bottom of Ripley Road. The Clerk agreed to follow this up with Highways and has added this onto Street Doctor.</p> <p>3. On behalf of their relative from Berryfield Road it was explained to the council the resident was in the process of applying for a drop kerb to deal with an issue of their car crossing a grass kerb and pavement to enter and exit their drive which is causing issues for some neighbour's.</p>	<p>GWR CLERK</p> <p>CLERK</p> <p>GWR</p>

<p>20/257 – Planning</p>	<p>a. Planning Sub Committee Update - Meeting held on 7th January; a response letter was sent to CBC regarding application 20/00518/DPA. Middleton PC have received a letter regarding application NC/21/00036/DPA, The Clerk to chase Cottingham PC's letter. On the 16th February application 20/00458/COU will be heard in front of CBC Planning Committee. This can be viewed on YouTube and CPC will discuss with MPC on whether CPC should address the committee at this meeting.</p> <p>b. Neighbourhood Plan – The latest grant application has been confirmed by Locality and will be received into the bank over the next week. Following the meeting held on 26th January all sections of the NH Plan have actions to complete and the email from Gary Kirk will be shared by Cllr Grayson.</p> <p>c. Update regarding the land behind the PC garage - The Clerk has sent an email from Western Power confirming they are happy for the land to be turned over to gardens to Tom Smith at CBC and are awaiting a response.</p>	<p>CLERK ALL DG CLERK</p>										
<p>20/258 – Representative Matters</p>	<p>a. Feedback from outside meetings attended by Councilors or The Clerk. On 19th January The Clerk, Cllr Grayson, Curtis and Davison attended a Zoom arranged by NCALC with the new CEO of North Northant's Unitary Council. The notes from Cllr Grayson following this meeting were circulating.</p> <p>b. Feedback from the sub-committee and working group meetings.!' Finance meeting held on 25th January minutes were circulated by Cllr West-Robinson ahead of the meeting. Three proposals were agreed to bring to the council –</p> <ol style="list-style-type: none"> 1. Use the new Unity Trust Saving Account to hold the Councils reserves. From April only hold the agreed total inline with the 2021/22 budget in the current account. The Clerk to managed this when the Precept is received. 2. Add one other person to the bank mandate with full access like the clerk to all facilities of the new Unity Trust account. It was suggested this is the Chairman. The Clerk to make this change. 3. Any unplanned spending going forward needs to be formally agreed which budget header the money should be taken from. <p>RESOLVED – The above proposals are accepted, Proposed Cllr Grayson and Seconded Cllr Adams, vote – all in favour.</p> <p>Road Safety meeting held on 13th January; the notes will be circulated by The Clerk after the meeting.</p>	<p>CLERK DG CLERK CLERK CLERK</p>										
<p>20/259 – Village maintenance</p>	<p>a. Update regarding wildlife boxes suggested for the Dale. There is no update at this time regarding the boxes. A separate group will be formed to discuss and research future Dale projects. Cllr West-Robinson, Davison and The Clerk will invite Mr S Morphy and The Friends of the Dale group to join.</p> <p>b. Discuss the latest Footpath Wardens report. Nothing from the report to discuss. The Clerk has placed 32 Dog Poo signs around the village and a resident has also added dog poo bag dispenses in key areas of the village. The council would like to formally thank this resident. RESOLVED – It was agreed to cover any cost of maintaining these dispenses. Proposed Cllr Grayson, Seconded Cllr West-Robinson. Vote – all in favour.</p> <p>c. Update on parking issue on Berryfield Road. This point was discussed during the public participation item. 20/256</p> <p>d. Discuss the quotation received for village mowing during 2021 and maintenance to do list going forward. Including the Bus shelter roof renewal and Bench winter plan. The Clerk to obtain a total cost for the renewal of the shelter roof from Mr Morphy and email the quotations for mowing to the council so it can be discussed at the next meeting.</p> <p>e. Discuss the requirement for a Grit Bin on the junction of Corby Rd, Rockingham Rd and High Street. The Clerk to chase up refilling the current village grit bins and speak to Highways regarding getting 2 new bins installed by the Shop and where elsewhere where bins previously were - Berryfield Rd and Ripley Rd</p>	<p>OD GWR CLERK CLERK CLERK CLERK</p>										
<p>20/260 – Finance</p>	<p>a. To pass resolution to approve payment to be made as per schedule circulated prior to the meeting. RESOLVED – Proposed Cllr Davison and Seconded Cllr West-Robinson, vote – all in favour.</p>											
<table border="1"> <tr> <td>Payee</td> <td>Details</td> <td>Total Amount £</td> <td>VAT@ 20%</td> <td>Legal Authority</td> </tr> </table>	Payee	Details	Total Amount £	VAT@ 20%	Legal Authority	<table border="1"> <tr> <td> </td> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </table>						
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Rachel Raj	Expenses for January 2021	89.78	7.15	LGA 1972 s.112	
Steve Morphy	Fixing Dale fencing – agreed by MC £213 Clearing the brambles playing field – agreed by RR £45	258.00	-	LGA 1980 s.96 & Act 1906 s.10	
<p>b. Balance of Unity Trust account as at 3rd February 2021 - £19,762.08</p> <p>c. No Income received or Invoices raised.</p> <p>d. The Clerks expenses for January of £89.78 agreed. No additional hours worked during January 21.</p> <p>RESOLVED – Proposed Cllr Davison and Seconded Cllr West-Robinson, vote – all in favour.</p>					
<p>20/261 – Speed safety cameras information extract update</p> <p>Cllr Russell to work through the data that has been down loaded and report to the council the results at the next meeting. The Clerk to obtain information on how to reduce the radar detection distance for the Rockingham Road Sign from ElanCity. The Clerk to send a report back to NRSA to show how the Grant has been spent.</p>					TR CLERK
<p>20/262 – Instances of aggressive dogs</p> <p>Cllr Grayson has spoken to Cllr Brant from MPC but nothing had been agreed Cllr Grayson will follow this up further with MPC.</p>					DG
<p>20/263 – Update on the meeting with local youth football teams requesting to use the playing field</p> <p>Cllr West-Robinson circulated the minutes from the meeting held on 21st January ahead of this meeting. I follow up meeting sate tbc.</p>					
<p>20/264 – Plan on recruitment of Councilors ahead of upcoming May election</p> <p>Agreed to put the posters up to advertise the May PC elections. And follow up any residents that have shown an interest.</p>					CLERK
<p>20/265 – Correspondences received and circulated</p> <p>The Clerk continues to forward the weekly updates for NCALC. Email received from North Northants First responders requesting a Donation and offering to help with the defib training. RESOLVED – To award NNFR £200 and request for help with face-to-face training when COVID restriction are lifted later in the year. This will be taken from this year’s training budget. Proposed Cllr Davison and Seconded Cllr Grayson, vote – all in favour</p>					CLERK
<p>20/266 – Close time and date of next meeting</p> <p>Meeting closed at 9pm, next meeting confirmed for Wednesday 3rd March 2021 at 7pm.</p>					

_____ Signed Chairman Cllr Grayson

_____ Date