

Minutes of the Parish Council Meeting held on Wednesday 6th January 2021 at 7pm via video conferencing platform, due to the COVID-19 crisis and the need to observe social distancing.

Attendances by: Cllr D Grayson (Chair of the council)
Cllr G West-Robinson (Vice Chair of the council)
Cllr J Adams
Cllr S Thomas-George
Cllr O Davison
Cllr M Curtis
Cllr T Russell
Ms. R Raj (Clerk to the council)

	Action
<p>20/233 – To receive and approve apologies for absence</p> <p>Received from Cllr Ashworth.</p>	
<p>20/234 – To receive declarations of interest under the Council's Code of Conduct related to business on the agenda</p> <p>None received.</p>	
<p>20/235 – To receive and approve for signature the minutes of the Parish Council meeting held on Wednesday 9th December 2020</p> <p>RESOLVED – That the minutes be signed by the Chair as a correct record of the meeting. Proposed Cllr Curtis and Seconded Cllr Adams, vote – all in favour.</p>	
<p>20/236 – To note any matters arising from the minutes or action plan not included on this agenda for report only</p> <p>20/224a – Cllr Grayson has sent the letter to Mr Smith CBC Planning Department regarding recent issues the PC have experienced with his department. The Clerks updated Employment Contract has been signed and saved in the appropriate places.</p>	
<p>20/237 – Reports from County and Borough Councillors</p> <p>Apologies received from Suzanne Preston and a copy of the Safer Corby Community Update circulated before the meeting.</p>	
<p>20/238 – Constabulary matters</p> <p>Apologies from PC Joe Devlin. Cllr Russell will continue to forward all Northamptonshire Police alerts. Request from NCalc for a Police Liaison Office from each Parish Council, Cllr Grayson suggested this position is accepted and Cllr Russell should hold this post for Cottingham PC. Proposed by Cllr Adams and Seconded Cllr West-Robinson, vote – all in favour. The Clerk to confirm this to NCalc</p>	CLERK
<p>20/239 – Public Participation – no public in attendance</p> <p>An email has been received and shared with the council at the meeting. A resident requested that the center white lines are reintroduced on the Harborough Road at the bend as it turns into Cottingham onto the Corby Road. And a request for shrubbery to be cut back between Windmill Close and Windmill Rise. Cllr Russell is in discussion with Highways regarding the bend on Harborough Road and will include the white lines. When it is safe to do so Cllr Grayson and West-Robinson have offered to cut back the shrubbery.</p>	TR DG & GWR

<p>20/240 – Planning</p> <p>a. Planning Sub Committee Update - Next Planning meeting booked for 7th January 6pm.</p> <p>b. Neighbourhood Plan - 27 responses received and Cllr West-Robinson has collated these together. A special meeting is required to discuss the responses, the date TBC. The clerk to update the financial requirements from Locality.</p> <p>c. Update regarding the land behind the PC garage - CBC have come back confirming the covenant is in place due to the land includes underground power cables. Cllr Curtis to speak to Western Power to see if a map of where and what the cables are. Cllr Grayson to update the residents involved.</p>	<p>ALL</p> <p>CLERK</p> <p>MC DG</p>																																										
<p>20/241 – Representative Matters</p> <p>a. Feedback from outside meetings attended by Councilors or The Clerk. The Clerk attended an online NCALC briefing on the Unitary update on 15th December. The minutes and Q&A's have been shared with the council ahead of the meeting.</p> <p>b. Feedback from Sub-Committee meeting. No meetings have taken place since last month.</p>																																											
<p>20/242 – Village maintenance</p> <p>a. Update regarding wildlife boxes suggested for the Dale. There is no update at this time.</p> <p>b. Discuss the latest Footpath Wardens report. Cllr Adams confirmed the broken stile off The Harborough Road - GE3 has now been replaced with a kissing gate and updated the PC on the street lights that are waiting repair.</p>																																											
<p>20/243 – Finance</p> <p>a. To pass resolution to approve payment to be made as per schedule circulated prior to the meeting. RESOLVED – Proposed Cllr Russell and Seconded Cllr Curtis, vote – all in favour.</p> <table border="1" data-bbox="86 1155 1286 1496"> <thead> <tr> <th>Chq No</th> <th>Payee</th> <th>Details</th> <th>Total Amount £</th> <th>VAT@ 20%</th> <th>Legal Authority</th> </tr> </thead> <tbody> <tr> <td>00188</td> <td>London Heart</td> <td>Defib Machine order – <i>Cheque already signed and send</i></td> <td>1311.00</td> <td></td> <td></td> </tr> <tr> <td>00189</td> <td>Wave</td> <td>Dale water charge</td> <td>19.21</td> <td>-</td> <td>HA 1980 s274A</td> </tr> <tr> <td>00190</td> <td>Rachel Raj</td> <td>December Expenses</td> <td>69.48</td> <td>2.40</td> <td>LGA 1972 s.112</td> </tr> <tr> <td>00191</td> <td>St Mary's Magdalene Church</td> <td>£300 Annual donation plus £200 towards additional ground maintenance completed in 2020</td> <td>500.00</td> <td></td> <td></td> </tr> <tr> <td>00192</td> <td>CPRE – The Countryside Charity</td> <td>Renewal of Membership</td> <td>36.00</td> <td></td> <td></td> </tr> <tr> <td>00193</td> <td>Curtis Website Design</td> <td>Annual website maintenance and support</td> <td>195.00</td> <td></td> <td></td> </tr> </tbody> </table> <p>NB. If the new Unity Trust bank account is opened within the next 10 days these payments will be made from the new account by bank transfer not by cheque.</p> <p>b. Balance of HSBC account as at 6th January 2021 - £22,656.56</p> <p>c. Income Received - £350.00 Dale Grazing charge for 2020. No Invoices raised.</p> <p>d. The Clerks expenses for December of £69.48 agreed. No additional hours worked during December.</p> <p>RESOLVED – Proposed Cllr Russell and Seconded Cllr Curtis, vote – all in favour.</p> <p>e. Update on switching bank accounts between HSBC and Unity Trust Bank. All the forms have been signed, completed and returned to Unity Trust, awaiting confirmation and switching date.</p>	Chq No	Payee	Details	Total Amount £	VAT@ 20%	Legal Authority	00188	London Heart	Defib Machine order – <i>Cheque already signed and send</i>	1311.00			00189	Wave	Dale water charge	19.21	-	HA 1980 s274A	00190	Rachel Raj	December Expenses	69.48	2.40	LGA 1972 s.112	00191	St Mary's Magdalene Church	£300 Annual donation plus £200 towards additional ground maintenance completed in 2020	500.00			00192	CPRE – The Countryside Charity	Renewal of Membership	36.00			00193	Curtis Website Design	Annual website maintenance and support	195.00			<p>CLERK</p>
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<p>20/244 – Speed safety cameras installation and program update</p> <p>Cllr Grayson has extracted the first 6 weeks of data from both machines and converted it into a useable format. Cllr Russell to work out what data will be used to report to the council and how frequently the extract needs to take place. The Clerk to send a report back to NRSA to show how the Grant has been spent.</p>	<p>DG & TR CLERK</p>																																										

<p>20/245 – Instances of aggressive dogs</p> <p>Cllr West-Robinson reported on two incidents of an aggressive dog that lives in Middleton. One of which happened to the villages regular post lady. It was agreed Cllr Grayson will discuss with the chair of Middleton PC a joint approach.</p>	<p>DG</p>
<p>20/246 – Request from Youth Football teams to use the playing field</p> <p>Several request to use the playing field by local football teams have been received. Cllr West-Robinson and Adams will take these requests forward and call a meeting of all interested groups and the playing field stakeholders – MPC, CPC, VHMC, The Mill and Cottingham Primary School.</p>	<p>GWR JA</p>
<p>20/247 – Correspondences received and circulated</p> <p>The Clerk continues to forward the weekly updates for NCALC. Thank you received from The River Trust. Change of company collecting the refuse in the area. Police, Fire, Rescue meeting update.</p>	
<p>20/248 – Close time and date of next meeting</p> <p>Meeting closed at 8.25pm, next meeting confirmed for Wednesday 3rd February 2021 at 7pm.</p>	

_____ Signed Chairman Cllr Grayson

_____ Date