

COTTINGHAM PARISH COUNCIL

MINUTES

Action

A meeting of the Parish Council was held on Wednesday 5th December 2018 at the Village Hall Annexe, Berryfield Road, Cottingham, commencing at 7.00 pm.

PRESENT : Cllrs. Grayson (Chairman), Ashworth, Davison, Curtis, Adams, Russell, Mrs. Diana Sharvil (Footpath Warden), P.T.Taylor (Clerk) and one member of the public.

1. Apologies for Absence and Acceptance were received from Cllrs. West-Robinson and Rutt, PCSO Devlin and were accepted.
2. Declaration of Interest for Items on Agenda – Cllr. Curtis declared an interest in Item 14 (Proposed New Village Hall) but the need to do this was questioned.
3. To Approve and Sign Minutes of Previous Meeting dated 7th November 2018 – It was proposed by Cllr. Russell and seconded by Cllr. Curtis that the minutes be accepted as a true record.
4. Matters Arising from Previous Minutes (Action Plan Review) – Cllr Russell drew attention to the progress being made on –

i) 'No Through Road' sign in Berryfield Road – still wrongly sited – NCC approached again.

Clerk

ii) Tree Survey – to be carried out – Clerk to action before the January 2019 meeting.

Clerk

iii) Ownership land/wall in Corby Road – guidance now received from Solicitors and further Working Group meeting to be held.

Clerk

iv) Work at Church Wall – Cllr. Davison to report back to Council.

OD

5. Report from County and Borough Councillors – Cllr. Rutt had submitted a report (verbal) to the Clerk regarding the property being built next to number 46, Rockingham Road. The councillor was actively pursuing with officers of the Planning Authority.

6. Constabulary Matters – The force was not represented but Cllr. Russell reported on incidents of car theft, burglaries and unsocial behaviour in and around the village.

7. Public Participation –

At this point the Chairman opened the meeting for public participation

The Chairman drew attention to the incorrect use of an address in the village to mislead the DVLA in a motoring offence case. The Clerk was asked to contact all parties involved.

Clerk

A member of the public raised the matter of a property under construction but apparently not within the terms of the planning application. In the light of comments made both verbally and via email, it was agreed to hold a special Planning Committee Meeting to give proper consideration to the complaint.

Clerk

At this point the Chairman closed the meeting for public participation

Action

8. Planning –

a) To Ratify Decisions from Planning Committee Meetings –

21st November 2018 (Ref: 18/00705 /DPA) – Garage Conversion @ 3 Stonepit Drive.

Agreed to support but aware of no ceiling in place.

b) Neighbourhood Plan for Cottingham – The Chairman commented on his visit to Gretton's Public Open Day and the rewarding discussion with the Consultant. The topic will be discussed again at Cottingham Parish Council's meeting on 7th January 2019 with emphasis on the funding which is due to run out at the end of March 2019.

c) "Caldecott Needs a Bypass" – The Parish Council considered the written presentation by Caldecott and agreed to support the village.

d) New Build next to 46 Rockingham Road - Cllr. Curtis reported on his site visit (2nd November 2018) which in general supported the plans submitted with possible exception of the closeness of the garage to number 46. See Item 7.

e) Planning Application – 16 Berryfield Road – Cllr. Ashworth drew attention to the rafters and tiles not in keeping with the original application and the Clerk agreed to follow it up.

Clerk

9. Highways, Footpaths, Road Safety & Transport –

a) Provision/Funding of Rural Bus Services – The Chairman reported on the successful launch of the scheme. The Clerk notified councillors that his discussions with Mr. Adrian Sibley (CBC) indicated that Cottingham would receive a refund of £900.00.

b) Community Speed Watch – Cllr. Curtis informed the Council that arrangements were in place for training of participants in early 2019.

c) Right of Way @ Golf Range – The Clerk commented on the lack of response from the Golf Range in connection with the broken finger posts (Nov 2018 9) (c). It was agreed that further attempts to meet with the owner be made with support from the Footpath Warden. **Clerk**

10. Representational Matters –

a) Feedback from Outside Meetings attended by Councillors and Clerk – The Chairman reported on his attendance at the Rural Area Forum (15th November 2018) when items discussed included –

- i) Rural Policing
- ii) Highways Update
- iii) Weight limit through Rockingham
- iv) Local Govt. Reform
- v) Rural Pride Officer Report

It was agreed that the minutes would be circulated in due course.

Clerk

b) Co-option of Two Councillors – No progress made.

All

Action

c) Feedback from Councils Sub-Committees – None held.

d) Motion: The Council agreed to adopt two metal structures of First World War soldiers erected at either side of the War Memorial. The Council discussed the motion and it was proposed by Cllr. Curtis and seconded by Cllr. Ashworth that it be accepted. All councillors were in favour and Cllr. Curtis agreed to be “lead officer”.

e) Motion: The Council agrees to remove Paragraph 4, which refers to the need to appoint a Data Protection Officer, from the Council’s Data Protection Policy. The Council considered the recommendation from the Chairman and it was proposed by Cllr. Davison and seconded by Cllr. Russell that it be accepted. All councillors were in favour.

11. The Dale –

a) Fencing – Phase 2 – Cllr. Curtis presented his report following a site visit with Mr. Steve Morphy. Details of the type of fencing available were discussed and it was agreed to include the item on the January 2019 meeting when the Council’s financial position would be clearer. **Clerk**

b) Pond Maintenance – The Clerk reported on his discussions with Cllr. Bob Rutt and costings were made available to Cllr. Davison. **OD**

c) Tree Survey – The Clerk was asked to arrange the survey as soon as possible. **Clerk**

d) Resignation of Tree Warden – Cllr. Davison drew attention to his willingness to carry on in this capacity until a replacement was appointed. **OD**

12. Village Maintenance –

a) Corby Road Land/Wall Ownership – The Clerk notified the meeting that following guidance from solicitors a further meeting of the Working Party should now be arranged. **Clerk**

b) Damage Caused by AWA During Pipe Laying – The Chairman asked that the utility be approached regarding the damage. **Clerk**

13. Finance –

a) To Pass a Resolution to Approve Payments to be Made as per Schedule circulated

<u>No.</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>
100044	Adam Curtis	Web Site Maintenance	162.46
100045	LE 16	Newsletters Feb/Mar & Nov/Dec	170.00
100046	VHMC	Hall Hire Oct 3 rd & 24 th	21.00

The Parish Council resolved that the above payments be made.

b) Balances were given as –

(18 Aug)	Santander	£29,970.63
(15 Nov)	HSBC	£38,148.53
(25 Oct)	Yorks Bank	£304.54

c) Income – None received.

d) Budget Setting/Precept – The Clerk made clear his intention to arrange a Finance Committee Meeting in time for Corby Borough’s request for the precept requirement 2019/20.

14. Recreation Ground –

a) Proposed New Village Hall – No report.

15. Correspondence Received & Circulated –

i) Data Protection (Clerks/Councils Direct)

ii) NCALC AGM (6th Oct)

iii) Neighbourhood Policing

iv) CSP Action Group

v) Responding to Planning

vi) Outlook (Nov 2018)

vii) Clerks & Councils Direct (Nov)

viii) Countryside Voice (Winter)

ix) Fieldwork (Winter)

16. Date of Next Meeting Monday 7th January 2019 commencing at 7.00 pm.

Signed a true record –

_____ (Chairman)

_____ (Clerk)

_____ (Date)