

COTTINGHAM PARISH COUNCIL

MINUTES

Action

A meeting of the Parish Council was held on Wednesday 3rd October 2018 at the Village Hall Annexe, Berryfield Road, Cottingham, commencing at 7.00 pm.

PRESENT – Cllrs. Grayson (Chairman), Ashworth, Curtis, West-Robinson, Russell, Davison, Mr. John Adams (Prospective Councillor), P.T.Taylor (Clerk), Mrs. Diana Sharvil (Footpath Warden) and three members of the public.

1. Apologies for Absence & Acceptance were received from Cllr. Muir and were accepted. Apologies were also received from Mrs. Suzanne Preston (CBC).

At this point the Chairman referred to Item 10 (e) - Signing of Declaration of Acceptance of Office by Mr. John Adams. This was carried out and Mr. Adams took his seat as a Cottingham Parish councillor.

2. Declaration of Interest for Items on Agenda – Cllrs. Davison and Curtis declared their interest in Item 14 (a).

3. To Approve & Sign Minutes of Previous Meeting Dated 5th September 2018 – It was proposed by Cllr. West-Robinson and seconded by Cllr. Russell that the minutes be accepted as a true record.

4. Matters Arising from Previous Minutes (Action Plan – Cllr. Russell) – Cllr. Russell presented a comprehensive review of progress to date with emphasis on –

- i) The need to relocate the ‘No through road’ sign at Berryfield Road
- ii) Establish the Borough Council’s plans for land at Berryfield Road/Glover Court
- iii) Approach Spread Eagle PH regarding use of car park for one day a week

5. Reports from County and Borough Councillors – None present.

6. Constabulary Matters – The force was not represented but a number of items for attention were raised –

- i) Two cars broken into in School Lane
- ii) Problem of persistent offender parking at School Lane/High Street corner
- iii) No Cottingham representation on police web-site
- iv) Cases of ‘door knocking’ taking place in village. The Council agreed to erect appropriate signs to deter and for the details to be included in the newsletter

7. Public Participation

At this point the Chairman opened the meeting for public participation

The Footpath Warden asked for a letter to be sent to the owner of the Golf Course regarding the persistent damage to the finger post on the public footpath on the edge of the golf course. **Clerk**

Members of the public expressed concern over the public access opportunities to The Dale. It was suggested that the presence of grazing cattle deterred public use. Mr. Chris Owen reported on the rich diversity of wild flowers in The Dale and on the evidence of some being stolen. The Council agreed to seek the views of residents on what they wanted the area to be used for and Cllr. Davison and the Clerk Agreed to discuss the temporary removal of the cattle during the summer months. **OD/Clerk**

At this point the Chairman closed the meeting for public participation

8. Planning –

a) To ratify decisions from Planning Committee Meetings – Cllr. Ashworth drew attention to applications being received electronically by the Parish Council without supporting plans, resulting in a failure to respond to the Planning Authority on time **Clerk**

b) Neighbourhood Plan (Meeting 26th September 2018) – The Chairman outlined the findings of the meeting and it was agreed to form a Steering Group to meet in the middle of each month. Cllr. West-Robinson reminded the meeting of his efforts (email 1st October 2018) in determining the current position on applications and funding. The councillor was thanked for his involvement together with Cllr. Davison.

c) Corby West SUE – The Council was informed that a meeting had been arranged at the Annexe on 17th October 2018 for public consultation.

9. Highways, Footpaths, Road Safety & Transport –

a) Provision/Funding of Rural Bus Services – The Chairman discussed the latest position with the initiative. He reported that buses would not stop at Stoke Albany and Sutton Bassett, no contract had been signed and Corby Borough Council appeared slow in its decision making (Clerk to write). **Clerk**

b) Community Speed watch – Cllr. Curtis notified councillors that training would now take place in early 2019. **All**

c) Road Safety Group – Cllr. Russell discussed the findings of the meeting held on 2nd October 2018 which included –

a) Hedge Rockingham Road – need to contact owner to reduce height. **Clerk**

b) Problem with Use of Spread Eagle Car Park – insurance company will not provide cover beyond opening hours.

c) Wardens/PCSO presence – It was agreed that the bodies be asked for more effective representation **Clerk/JM**

10. Representational Matters –

a) Feedback from Meetings Attended by Councillors and Clerk – None

b) Co-option of One Councillor – Ongoing. **All**

Action

- c) Feedback from Council's Sub-Committees – None held.
- d) Unitary Authorities for Northamptonshire – The Chairman stated that there was little to add to previous reports.
- e) Signing of "Declaration of Acceptance of Office" – see commencement of meeting.
- f) Remembrance Day Service – The Chairman informed the meeting of his intention to attend the War Memorial on 11th November 2018. The chain of office was made available and a cheque for £50.00 (British Legion) was approved.

11. The Dale –

- a) Fencing (Phase 2) – Cllr. Curtis reported on his site visit with Mr. Steve Morphy when areas requiring renewal were identified.
- b) Pond Maintenance – The Clerk agreed to take up the issue with Cllr. Rutt. **OD/Clerk**
- c) Tree Survey Cllrs. Davison and West-Robinson agreed to seek a quotation from "Woodpecker" (Richard Jones-Foxton). **OD/GWR**
- d) Tree Warden – Further to Minute Sept '18 11 (d), Cllr. Davison offered to act as Tree Warden until a replacement for Mr. Jon Dixon was found. **OD**

12. Village Maintenance –

- a) Corby Road Land and Wall – Ownership – The Clerk informed the Council that the Working Party had met on 17th September 2018 and reviewed progress to date and action now to be taken with Land Registry and the power company together with the Wayleave Agreement. **CA/MC/Clerk**
- b) Damage Caused by AWA during pipe laying – The Chairman asked that AWA be approached regarding the damage caused to verges in the village. **Clerk**
- c) Village Walk (17th Sept.) – The Clerk drew attention to the items identified and agreed to circulate it to councillors. **Clerk**

13. Finance –

- a) To pass a resolution to approve payments to be made as per schedule circulated –

<u>No.</u>	<u>Payee</u>	<u>Details</u>	<u>Amount (£)</u>
100037	Cott/Mid VHMC	Hall Hire (2)	21.00
100038	British Legion	Wreath	50.00
100039	LE 16 Ltd.	Newsletter (2)	35.00

The Parish Council resolved that the above payments be made.

- b) Balances were given as –

(12 Aug)	Santander (Gratuity)	£29,970.63
(15 Aug)	HSBC	£40,724.53

c) Income Received – None.

d) Damage @ Village Shop – The Council considered a report based on the recent break-in and resultant damage to equipment. It was resolved that subject to appropriate financial power available an amount of £50.00 be donated. Cllr. Adams proposed and Cllr. Grayson seconded the decision.

14. Recreation Ground– Cllr. Davison informed councillors that the new village hall plans had now been passed and the next Trustees Meeting would be held on 19th October 2018.

15. Correspondence Received & Circulated – None.

16. Date of Next Meeting – 7th November 2018.

Signed a true record –

_____ (Chairman)

_____ (Clerk)

_____ (Date)